



STALL BOOKING FORM 2018

Sunday 04 November 2018

PLEASE USE CAPITAL LETTERS AND INK PEN

1. Name of Stall (if applicable)
2. Contact Person's Name
3. Contact Person's Phone No
4. Email address for Correspondence.....
5. Stall Charges (all prices include GST)

TYPE	MARQUEE SIZE	TRESTLE TABLE	CHAIR	COST	TICK ONE BOX
General Stall	3.0m wide x 3.0m deep	2	4	\$600	
Mini Stall	3.0m wide x 1.5m deep (frontage will be 3 m)	1	2	\$300	
Table/Chair Stall	Nil marquee	1	2	\$250	
Food Van	Nil marquee	No	No	\$750	
Ice Cream/Coffee	Nil marquee	No	No	\$250	
Sugarcane/Drinks	3.0m wide x 3.0m deep	2	2	\$450	

6. Payment Procedure: (By Direct Debit ONLY)

Account Name: The Australian Indian Innovations Inc.
Bank: National Australia Bank
Branch: Clayton, Victoria
BSB: 083-195 **Account No:** 75 039 0984
 - Email your payment transfer receipt with completed form to – vjsoni@bigpond.com
 - This will help us in tracking your deposits and confirming your stall space.

7. I have read and understood the Terms and Conditions* for booking of my stall and undertake to abide by these terms and conditions. My full payment is enclosed herewith.

Signature Date.....

Refer Terms & Conditions are on the reverse side of this form. PLEASE READ CAREFULLY.

Signing of this document means you have understood and are in agreement to ALL terms and conditions as documented.

*Stall Bookings close last deposit in bank **26/10/18**. Bookings between 27/10/18 and 04/11/18 will be accepted subject to space availability/council approval and with a **30% late service charge** added to the above rates.

RETURN BY EMAIL THIS FORM ONLY, DULY COMPLETED WITH PROOF OF PAYMENT

STALLHOLDER TERMS & CONDITIONS

ALL STALLHOLDERS / SPACEHOLDERS deemed to have READ AND UNDERSTOOD THESE TERMS & CONDITIONS

1. Stall holders are expected to arrive at the venue **AFTER 7.30 AM on SUNDAY 4TH NOVEMBER 2018**. You will be directed to your pre-allocated stall space when you arrive.
2. No claims will be recognised on the positioning of your stall.
3. All requirements regarding Food Handling and Safety must be adhered to as per the Legislation.
 - i. All food stall holders and food/ice cream vans **MUST** register their interest with Street Trader on Streettrader.health.vic.gov.au and a copy to be displayed at the stalls during the event.
The AIII will not allow any trading without citing this document.
 - ii. Please note that Dandenong City Council will have a health inspector on the premises throughout this fair and no claims for refunds will be entertained if you do not satisfy the Council Requirements.
 - iii. Please keep a Food Thermometer handy in your marquee.
 - iv. Food stall holders must have milk crates for storing gas cylinders, washing facilities, soap, towels, food handling gloves, mask, food covering, first aid box, Fire extinguisher and Fire Blanket.
 - v. **Non-Veg food at this fair is strictly NOT allowed.**
 - vi. Note that any cooking space behind the stalls **MUST** be covered overhead. This cover is **YOUR** responsibility.
4. All stall holders will be given access for their vehicles inside the premises to set up their stalls. Stall holders will be permitted to park (1 vehicle only), inside the venue in their designated parking area.
5. Stall holders **MUST** keep their goods within their confined area of the stall. They must display/sell their goods within 1m of the confines of their stall area only. They will **NOT** be permitted to sell or distribute their goods, pamphlets, flyers, etc. outside their stall area. The organisers reserve the right to close off such stalls forfeiting these conditions.
6. Cancellation policy: For any reason : **No Refunds.**
7. The organisers will have the full liberty to close off any stall which displays sub-standard food or materials that are offensive or cause inconvenience to the patrons. Stalls that carry liquor, cigarettes or drugs will also be closed off and be asked to leave the venue. The entire stall cost will be forfeited in such instances. No claims for damages or loss of business will be entertained as a result of this closure.
8. Individual stall holders will be responsible for their own insurances to cover their stall equipment, goods and direct public liability claims. The AIII must be indemnified against any such claims from the public.
9. Along with the marquee, the following furniture will be supplied by the organisers –

Single Stall:	2 x trestle tables, 3 chairs, 1 power point and 1 light supply
Mini Stall:	1 x trestle table, 2 chairs, 1 power point and 1 light supply
Food Stall:	3 x trestle tables, 4 chairs, single & 3 phase power point, 1 light supply, common water outlet
Table Stall:	Communal light supply, Single phase power point (\$50 extra)
Food Vans:	Communal lighting only. No power.
Ice Cream:	Communal lighting only.